



Program Coordinator

Genesis Development is looking for a self-motivated individual to join our team as a Program Coordinator. We are hiring a full time position.

Program Coordinator will be responsible for all facets of IPP development, staffings, data collection, connected reports, and working with the interdisciplinary team.

Good communication skills, both written and oral are a must. The ideal candidate should be computer literate in using Microsoft Office 2000 programs. Behavior Modification training is a plus. Minimum education requirement: 4 year Human Services degree. Preferably 2-5 years working with people with disabilities in Human Services.

If you are looking for a meaningful career you can submit an application to Genesis Development, 1809 West 2nd Avenue, Indianola, Iowa 50125 or a downloadable application is available at www.genesisdevelopment.com and submit to indianolajobs@gendeviowa.com.

For additional information contact Megan Jewett, Program Director, at 515-961-6918 ext. 19 or megan@gendeviowa.com.

Genesis Development is a Federal Contractor and an EO/AAP employer. Individuals with disabilities, women, minorities, and veterans are encouraged to apply.